

**Board Meeting Minutes, Tennis Club of Albuquerque
Sep 24, 2024, 5:15 p.m.**

In Attendance:

X	Jim Schloss	C	Jeff Hagemann
X	Allen Parkman	X	Dolores Busch
X	Liz Briganti	C	Jim Mackenzie
X	David Zumwalt	X	Krishna Goradia
X	Eric Meiers	U	Chris Philips
X	Don Newman		
		C	= called in via Zoom
		U	= unavailable

Agenda Items

Time

1. Call to Order

5:21 pm

2. Approve Minutes from 14 Aug 24

5:22

- Jim moved
- Allen seconded
- All affirmed

3. Action Items from Last Meeting

5:23

- Board to discuss adding 2-hr block times starting at 7 a.m. versus reservations – agreed to leave open without action (OPEN)
- Liz to coordinate acid washing surface around pool – agreed to leave open without action (OPEN)
- Board to re-examine percentage take after rates are raised this Summer (OPEN)
- David to work with Liz on improving racquet and string sales using existing \$12,000 of inventory (OPEN); entire inventory was catalogued, next: need to determine how to display inventory to put it up for sale; additional inventory found
- Jim recommended club designate a press representative (OPEN); Jim to examine trade off for non-club member who is an influencer
- Chris to solicit bids (OPEN)
- Chris to follow up on use of volunteer labor (OPEN)
- Don to provide status of tax return to be forwarded to lending officer (CLOSED, action complete)
- Liz to consider use of green boxes (for 600 used tennis balls) that get recycled by a company in Vermont (OPEN; Eric will research companies selling the boxes)
- Liz to investigate swim team account (OPEN)
- Krishna to complete lighting bid list (CLOSED, action complete)

- Eric to provide vendor and product information for purchase of wet vac (OPEN, Eric to discuss researched price quotes at next board meeting; meeting duration precluded discussion at tonight's meeting)

4. Manager's Report – Liz

5:29

- See the Manager's Report emailed by Liz to board members
- Sophia made online survey for Summer members, board to review, and send to these members
- Plan to shorten pool season from mid-May to mid-Sep because not well attended to justify paying lifeguards
- USTA team captains will be billed up front, and it will be incumbent upon them to get players to pay them or pay at the front desk
- Club keeps 100% of proceeds for garage sale items, which are donated in their entirety by members
- Board agreed to hold off on replacing non-working light on Court 13 until lighting project is initiated and completed

5. Financial Report – Jeff

5:42

- See the Manager's Report emailed by Jeff to board members

6. Tennis Report – David Z

5:43

- David provided tournament recap
 - Gross revenue totaled \$ 9,200; four sponsorships totaled \$ 5,600; Michael Scisco paid for all tennis balls (thank you, Michael!); 175 t-shirts purchased, many left over; \$ 1,200 spent on food; \$ 600 spent for trophies; netted \$ 5,000 which is about 5x any previous Duke City Open tournament
 - May have to bid to get an L4 designation in the future -- since the region is allowed only one L4 tournament per year -- may have to compete with other tournaments for the L4 designation
 - Discussed starting tournament at 8 a.m. on Fridays in the future
 - Eric to provide details on NAU Indoor Tournament held in Flagstaff at next board meeting
 - Alex K injured in the first set of the first match of the tournament
 - Adomas starts his nursing program full time this week, which will all but take him off the schedule
 - Rafa to return part-time; Luke already working additional hours

7. Lighting Report – Krishna G and Don N

6:03

- See the Lighting Information emailed by Krishna to board members
- 2 weeks lead time required for vendor to begin lighting project
- As long as photometrics (beam spread and light level) satisfy USTA requirements, then the club remains eligible to receive grant money to pay for lighting; grant money is not guaranteed, however

- Liz will email USTA with vendor quotes and proposed lighting specifications to see if they satisfy USTA lighting requirements

8. Donation Information **N/A**

- Meeting duration precluded discussion

9. Long Range Planning / Fundraising Update – Don N **N/A**

- Meeting duration precluded discussion

10. Court Construction Discussion – Chris P **N/A**

- Chris unavailable to attend in-person or via Zoom, will provide update at next board meeting

11. Set Next Meeting Date **7:03**

- Wed 23 Oct 2024, 5:15 pm
- Interim vote on lighting set for Fri Oct 11; Jim to email board members

12. Adjourn Meeting **7:04**

- Jim moved to adjourn
- Eric seconded
- All affirmed

Action Items Generated from Meeting

- Liz to submit lighting bids to USTA
- Eric to discuss wet-vac price quotes at next board meeting
- Board to review Summer member survey prior to sending to them